



বাংলাদেশ  
বিশ্ববিদ্যালয় অধ্যক্ষী কমিশন

Government of the People's Republic of Bangladesh  
**University Grants Commission of Bangladesh**  
Plot # E-18/A, Agargaon, Sher-e-BanglaNagar, Dhaka-1207  
Tel:0088-58160106, Fax:0088-02-58160203  
www.ugc.gov.bd, E-mail:secretaryugc@yahoo.com.



Ref : UGC/Admn/T&I/332/06/ 6328

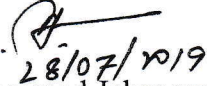
Dated: 28 July 2019

## Office Order

The Authority of the University Grants Commission of Bangladesh is pleased to grant Mr. Mohammad Ziaur Rahman, Deputy Director, Research Support & Publication Division, University Grants Commission of Bangladesh, 12 (twelve) days Ex-Bangladesh leave (earned leave) with effect from 25-08-2019 to 05-09-2019 (or 12 days from the date of departure) for his personal visit to India.

2. Relating to this visit following terms and conditions will apply:
- The period will be treated as recreation leave (earned leave) on full average pay.
  - During this period his salary and allowances will be paid in Bangladeshi currency as usual manner.
  - University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh shall have no financial liability in this regard.
  - After return, he must join UGC immediately on the due date as per usual norms/practice.

With the approval of the authority,

  
28/07/2019  
Zafar Ahommad Jahanger  
Joint Secretary (Admn.)  
Phone : 88-02-58160232 (Off)  
E-mail: jahanger@ugc.gov.bd

### **Distributor:**

Mr. Mohammad Ziaur Rahman  
Deputy Director  
Research Support & Publication Division  
University Grants Commission of Bangladesh  
Agargaon, Dhaka- 1207

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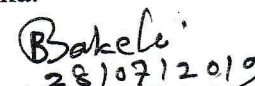
Dated: 28 July 2019

### **Copy to (UGC):**

- Secretary, UGC, Dhaka.
- 3- Director (Finance & Accounts/ Research Support & Publication Division), UGC, Dhaka.
- 4- System Analyst, IMCT Division, UGC, Dhaka (**for uploading in the UGC website**).
- 5- Senior Assistant Secretary, Office of the Chairman, UGC, Dhaka.
- 6-7. Personal file/Master file.

### **Copy to (other offices) :**

- H. E. High Commissioner of India to Bangladesh, High Commission of India, Plot No: 1-3, Park Road, Baridhara, Dhaka 1212.
- Director General, Immigration and Passports, Agargaon, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Immigration and Customs, Benapole and Darshana.

  
28/07/2019  
Rekha Rani Bakchi  
Senior Assistant Secretary (Admn.)

*Tahmina Rahman*  
29/7/19  
Programmer