



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

Government of the People's Republic of Bangladesh
University Grants Commission of Bangladesh

Plot # E-18/A, Agargaon, Sher-e-BanglaNagar, Dhaka-1207

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Ref : UGC/Admn/T&I/328/06/১০৭৪৬

Dated : 29 April 2019

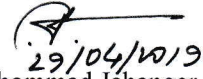
Office Order

The Authority of the University Grants Commission of Bangladesh is pleased to grant **Ms Tahmina Rahman**, System Analyst, IMCT Division, University Grants Commission of Bangladesh, 11 (Eleven) days Ex-Bangladesh leave (Earned leave) with effect from 05-06-2019 to 15-06-2019 (or the date of departure) for her personal visit to India.

2. Relating to this visit following terms and conditions will apply:

- (1) the period will be treated as Earned Leave on full average pay;
- (2) during the period, her salary and allowances will be paid in Bangladeshi currency as in the usual manner;
- (3) University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh shall have no financial liability in this regard;
- (4) after returning home, she must join UGC immediately on the due date as per usual norms/practice.

With the approval of the authority,


29/04/2019

Zafar Ahommad Jahanger
Joint Secretary (Admn.)

Phone : 88-02-58160232 (Off)

Email: jahanger73@yahoo.com

✓ To


Ms Tahmina Rahman
System Analyst
IMCT Division
University Grants Commission of Bangladesh
Agargaon, Dhaka- 1207.

Copy to (UGC):

1. Secretary, UGC, Dhaka.
- 2-10. Director (Finance & Accounts/Planning & Development/Research Support & Publication/Public University Management/Private University/IMCT/SPQA/Public Relation /GS & Estate Division), UGC, Dhaka.
11. System Analyst, IMCT Division, UGC, Dhaka (for uploading in the UGC website).
12. Deputy Secretary(PS to Chairman), Office of the Chairman, UGC, Dhaka.
- 13-14. Personal File/Master File.

Copy to (other offices):

1. H. E. High Commissioner of India to Bangladesh, High Commission of India
Plot No: 1-3, Park Road, Baridhara, Dhaka 1212.
2. Director General, Passport and Immigration, Agargaon Dhaka.
3. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
4. Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
5. Immigration and Customs, Benapole and Darshana.


29.04.2019

Rekha Rani Bakchi

Senior Assistant Secretary (Admn.)