



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

University Grants Commission of Bangladesh

UGC Bhaban, Plot # E-18/A, Agargaon Administrative Area

Sher-E-Bangla Nagar, Dhaka-1207

Tel:0088-02-9118207, Fax:0088-02-8181617

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Ref : UGC/Admin/1(458)/2010/10233

Dated: 27 December, 2017

Office Order

The Authority of the University Grants Commission of Bangladesh is pleased to grant **Muhammad Yousuf Ali Khan**, Senior Assistant Director, Research Support and Publication Division, University Grants Commission of Bangladesh 18 (Eighteen) days Ex-Bangladesh leave (Earned Leave) with effect from 01 January, 2018 to 18 January, 2018 for his personal visit to India. He will be accompanied by his spouse Mrs. Muhsena Tasnim (Passport No: BK0511285).

2. Relating to this visit following terms and conditions will apply:

- the leave will be treated as Earned Leave on full average pay;
- during the period, his salary will be paid in Bangladeshi currency as in the usual manner;
- University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh shall have no financial liability in this regard;
- after returning home, he must join UGC immediately on the due date as per usual norms/practice.

By order of the authority,


27/12/2017
Dr. Md. Fakhru Islam

Joint Secretary (Admn.)

Phone : +88-02-55007018 (Off.)

Email:fakhrulugc@Yahoo.com

To :

Muhammad Yousuf Ali Khan

Senior Assistant Director

Research Support and Publication Division

University Grants Commission of Bangladesh

Agargaon, Dhaka-1207.

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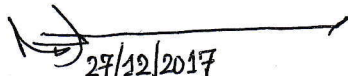
Copy to UGC :

- Secretary, UGC, Dhaka.
- Director (Finance & Accounts/Planning & Development/Research Support & Publication/ Private University/IMCT Division, UGC, Dhaka.
- System Analyst, UGC, Dhaka. (for uploading in the website)
- Private Secretary (Deputy Secretary) to the Chairman, UGC, Dhaka.
- Personal file/ Master file.

Copy to (other offices) :

- His Excellency, High Commissioner**, High Commission of India, Dhaka, Bangladesh.
Plot No. 1-3, Park Road, Baridhara, Dhaka-1212.
- Director, SAARC, Ministry of Foreign Affairs, Dhaka.
- Director General, Passport and Immigration, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Immigration and Customs, Darshana/Benapole.

Tahmina Rahman
27/12/17
ACP


27/12/2017

Muhammad Nazmul Islam
Senior Assistant Secretary (Admin.)
E-mail: syrawan@gmail.com