



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

University Grants Commission of Bangladesh

UGC Bhaban, Plot # E-18/A, Agargaon Administrative Area

Sher-E-Bangla Nagar, Dhaka-1207

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www.ugc.gov.bd, E-mail:khaledugc@yahoo.com.



Ref: UGC/Admn/1(454)/2010/9148

Dated: 14 November, 2017

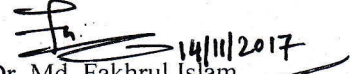
Office Order

The Authority of the University Grants Commission of Bangladesh is pleased to grant **Ms. Mauli Azad**, Senior Assistant Secretary (Legal), Administration Division, University Grants Commission of Bangladesh 05 (Five) days Ex-Bangladesh leave with effect from 16 March 2018 to 20 March 2018 for her personal visit to India. She will be accompanied by her husband A K M Rezaul Karim (Passport no. BL 0860562) and her son Shiny Azad Reza (Passport no. BH 0317866).

2. Relating to this visit following terms and conditions will apply:

- the period will be treated as Earned Leave on full average pay;
- during the period, her salary will be paid in Bangladeshi currency as in the usual manner;
- University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh shall have no financial liability in this regard;
- after returning home, she must join the UGC immediately on the due date as per usual norms/practice.

By Order of the Authority,



Dr. Md. Fakhru Islam
Joint Secretary (Admn.)

Phone : 88-02-9122289 (Off.)
Email:fakhrulugc@yahoo.com

To :

Ms. Mauli Azad

Senior Assistant Secretary (Legal)

Administration Division

University Grants Commission of Bangladesh

Agargaon, Dhaka-1207.

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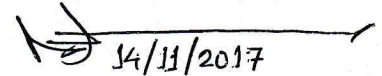
Dated: 15 November, 2017

Copy to UGC :

- Secretary, UGC, Dhaka.
- 2-6. Director (Finance & Accounts/Planning & Development/Research Support & Publication/ Private University/IMCT Division, UGC, Dhaka.
7. Deputy Secretary (Legal), UGC, Dhaka.
8. Private Secretary (Deputy Secretary) to the Chairman, UGC, Dhaka.
9. System Analyst (for uploading in the website), UGC, Dhaka.
- 10-11. Personal file/ Master file.

Copy to (other offices) :

1. **His Excellency, High Commissioner**, High Commission of India, Dhaka, Bangladesh.
Plot No. 1-3, Park Road, Baridhara, Dhaka-1212.
2. Director, SAARC, Ministry of Foreign Affairs, Dhaka.
3. Director General, Passport and Immigration, Dhaka.
4. Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
5. Immigration and Customs, Darshana/Benapole.



Muhammad Nazmul Islam
Senior Assistant Secretary (Admin.)
Email:syrawan@gmail.com

Tahmina Rahman
15/11/17
ACP