



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

University Grants Commission of Bangladesh

Plot #18/A, Agargaon, Sher-e-Banglanagar, Dhaka-1207

Tel:0088-58160106, Fax:0088-02-58160203

www.ugc.gov.bd, E-mail: khaledugc@yahoo.com.

Bearer/By courier



Ref : UGC/Admn/1(440)/2009/ 1509

Dated: 18 February 2019

OFFICE ORDER

The Authority of the University Grants Commission of Bangladesh is pleased to grant **Mr. Bishnu Mallick**, Deputy Director, Strategic Planning and Quality Assurance Division, University Grants Commission of Bangladesh 25 (Twenty five) days Ex-Bangladesh leave (Earned Leave) with effect from 01-03-2019 (or from the date of departure) for medical treatment of his wife Ms. Shanta Deb (Passport No. BT0407046) in India. Mr. Bishnu Mallick's daughter Wriddhita Mallick (Passport No. BT0417336) will also accompany him.

2. Relating to his visit following terms and conditions will apply:

- the period will be treated as Earned Leave on full average pay;
- during the period, his salary and allowances will be paid in Bangladeshi currency as in the usual manner;
- University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh shall have no financial liability in this regard;
- after returning home, he must join UGC immediately on the due date as per usual norms/practice

By order of the authority,

Zafor Ahommad Jahanger
18/02/2019
Zafor Ahommad Jahanger
Joint Secretary (Admn.)
Phone : 88-02-58160214 (Off)
Email: jahanger73@yahoo.com

To :

Mr. Bishnu Mallick
Deputy Director
Strategic Planning and Quality Assurance Division
University Grants Commission of Bangladesh
Agargaon, Dhaka-1207.

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Copy to (UGC):

- Secretary, UGC, Dhaka.
- 2-10. Director (Finance & Accounts/Planning & Development/Research Support & Publication/Public University Management/Private University/IMCT/SPQA/Public Relation /GS & Estate Division), UGC, Dhaka.
- ✓ 11. System Analyst, IMCT Division, UGC, Dhaka (for uploading in the UGC website).
12. Deputy Secretary (PS to Chairman) Office of the Chairman, UGC, Dhaka.
- 13-14. Personal File/Master File.

Copy to (other offices) :

- H. E. High Commissioner of India to Bangladesh, High Commission of India
Plot No: 1-3, Park Road, Baridhara, Dhaka 1212
- Director General, Passport and Immigration, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Immigration and Customs, Zakiganj and Benapole.

Tahmina Rahman
19/2/19
Programmer

Bakchi
18/02/2019
Rekha Rani Bakchi
Senior Assistant Secretary (Admn.)