



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

Government of the People's Republic of Bangladesh
University Grants Commission of Bangladesh

Plot # E-18/A, Agargaon, Sher-e-BanglaNagar, Dhaka-1207

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Ref: UGC/Admn/1(370)/2005/ 6561

Dated: 06 August 2019

Office Order

The Authority of the University Grants Commission of Bangladesh is pleased to grant Ms. Jesmin Pervin, Additional Director, International Co-Operation and Colaboration Section, University Grants Commission of Bangladesh, 17 (Seventeen) days Ex-Bangladesh leave (earned leave) with effect from 13-08-2019 to 29-08-2019 (or 17 days leave from the date of departure) for her personal visit to India. Ms. Jesmin Pervin's husband Md. Shafiq Uddin (Passport No-BJ 0034019) and daughter Roselyn Sirleaf (Passport No-AF 4663129) will also accompany her.

2. Relating to this visit following terms and conditions will apply:

- The period will be treated as Recreation leave (earned leave) on full average pay.
- During this period, her salary and allowances will be paid in Bangladeshi currency as usual manner.
- University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh shall have no financial liability in this regard.
- After return, she must join UGC immediately on the due date as per usual norms/practice.

With the approval of the authority,

06/08/2019

Zafar Ahommad Jahanger
Joint Secretary (Admn.)

Phone : 88-02-58160232 (Off)

E-mail: jahanger@ugc.gov.bd

Distributor:

Ms. Jesmin Pervin

Additional Director

International Co-Operation and Colaboration Section

University Grants Commission of Bangladesh

Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.

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Copy to (UGC):

- Secretary, UGC, Dhaka.
- Director, Finance & Accounts Division, UGC, Dhaka.
- ✓ System Analyst, IMCT Division, UGC, Dhaka (for uploading in the UGC website).
- Senior Assistant Secretary, Office of the Chairman, UGC, Dhaka.
- 5-6. Personal file/Master file.

Copy to (other offices) :

- H. E. High Commissioner of India to Bangladesh, High Commission of India, Plot No: 1-3, Park Road, Baridhara, Dhaka 1212.
- Director General, Immigration and Passports, Agargaon, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Immigration and Customs, Benapole and Darshana.

06/08/2019

Rekha Rani Bakchi

Senior Assistant Secretary (Admn.)